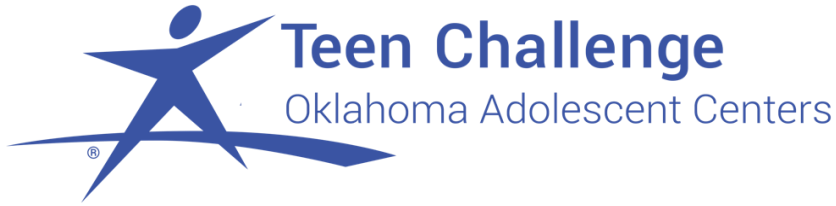


Adult & Teen Challenge of Oklahoma | Adolescent Centers
Classroom Facilitator | Job Description



Description

Classroom Facilitators will be primarily responsible to take care of the classroom functions and assist the Director of Christian Education/ in their duties.

Responsibilities

1. Maintain order and discipline in the classroom and administer appropriate discipline when warranted by student behavior.
2. Keep classroom in a neat and fashionable order.
3. Clean classroom and restrooms as needed.
4. Monitor lunch and bathroom breaks.
5. Prepare the classroom daily for student learning activities, including powering up computers and logging online.
6. Keep classroom attendance logs.
7. Teaching and tutoring students in daily classroom work.
8. Assisting in diagnostic testing and placement of students as directed by the School Principal and School Administrative Assistant.
9. Completing quarterly progress reports and weekly student percentage reports.
10. Making entries in the daily classroom logs.
11. Communicate any areas of concern or difficulty with the Education Director and School Administrative Assistant.

Benefits

- ✓ Subsidized housing is offered (based on availability).
- ✓ Subsidized Medical and Supplemental Insurance offered.

Qualifications

- ✓ High School Diploma or GED, College Degree Preferred
- ✓ Must be at least 21 years of age.
- ✓ Valid Driver's License
- ✓ All applicants will be background checked.
- ✓ Mature and Godly character.
- ✓ TC Graduates must have been out of Teen Challenge for at least 12 months.
- ✓ Amiable to the Assembly of God doctrine.
- ✓ In full agreement with the Teen Challenge Mission Statement.
- ✓ Must be a person of good character whose integrity is above reproach.
- ✓ The direct care staff must be a person of stable, sound judgment and shall possess spiritual qualities such as patience, needed to work with residents from various family backgrounds.